Petition to Graduate

Office of the Registrar
9700 West Taron Drive | Elk Grove, CA 95757
916-686-7400 | CNRegistrar@cnsu.edu

Please complete and submit this form to the Office of the Registrar no later than **April 1st** of the year you graduate.

Your diploma will be printed with your official name of record and mailed to your permanent address on file at the time the diploma order is placed. Diplomas are mailed 2 to 3 months following graduation. If you need to update your legal name, you must file a timely Change of Personal Information form with supporting documentation with the Office of the Registrar.

STUDENT INFORMATION

Legal Name: _____ _____ _____
First Middle Last

Student ID #: _____ Expected Degree Requirement Completion: ☐ Summer ☐ Fall ☐ Spring Year: _____

College:_____ CHS only B.S. Concentration: _____

Do you need to update your contact information? ☐ No ☐ Yes; *If yes, completing the section below will update your Home/Permanent contact information. To change your information following submission of this form, complete the Change Of Address form. Returned undeliverable diplomas will be kept for 5 years. Remailing is at the expense of the student. The University assumes no responsibility for the loss or damage of mailed diplomas.*

Diploma/Permanent Address: _____
Street (Include apartment #, P.O. Box, etc., if applicable)

_____
City, State ZIP

New Personal Email: _____ Phone #: (_____)_____

I understand that I must submit all required forms, payments and materials described in the Commencement/Graduation Handbook, Student Handbook and General Catalog in order to graduate and/or receive my diploma. If I have not satisfied all of the requirements for the degree for which I have applied, California Northstate University will not grant my degree. My signature below indicates my understanding and agreement to the above.

Student Signature:_____ Date: _____

COMMENCEMENT & ALUMNI ASSOCIATION

Are you interested in joining the **CNU Alumni Association** (check one)? ☐ Yes ☐ No

Commencement Program: By default, your legal name will appear in the Commencement Program. If you need a different name printed, please contact your college's Student Affairs Office.

Please print your name phonetically (how it sounds) as you would like to hear it announced during Commencement: *(e.g. Mia Quach = Me-uh Kwok)*

_____

OFFICE OF THE REGISTRAR USE ONLY

Date Received:_____ Date Processed:_____ Processed By:_____

Updated 03/21OR